**Commitment to Privacy**

Your privacy is important to us. To better protect your privacy we provide this notice explaining our online information practices and the choices you can make about the way your information is collected and used. To make this notice easy to find, we make a link to it available on our homepage and at every point where personally identifiable information may be requested.  
  
**The Information We Collect**

This notice applies to all information collected or submitted on our website. The type of personal information that may be collected is:  
  
    \* Name and/or Company Name, if applicable;  
    \* Mailing Address;  
    \* Email address;  
    \* Phone number;  
    \* Details;  
    \* Additional information as may be required for workshops and classes;  
  
**Cookies**:

To turn-off cookies, select **Internet Options** and adjust your cookie setting.

**The Way We Use Information**

We use return email addresses to answer the email requests we receive for life coaching, workshops, classes, tech support, and customer service. Such addresses are not used for any other purpose and are NOT shared with any outside parties.  
  
Finally, we never use or share the personally identifiable information provided to us online in ways unrelated to the ones described above without prior notification to you and also providing you an opportunity to opt-out or otherwise prohibit such unrelated uses.  
  
**Our Commitment to Data Security**

To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect online.  
  
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**How You Can Access or Correct Your Information**

At any time, you may later review or update the personal information we have collected online from you by contacting us using our Contact information. To protect your privacy and security, we will also take reasonable steps to verify your identity before giving out any information or making corrections.  
  
**How to Contact Us**

Should you have other questions or concerns about these privacy policies, please email misticcafe.amandahb@gmail.com.

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**Arbitration**

In the event a dispute arises between customer and MisticCafe, customer agrees that such dispute shall be settled by arbitration and that any determination made during arbitration shall be binding upon both parties involved in said dispute. Arbitration shall take place in Cuyahoga County, Ohio

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